Client:

| Sales Expenses |  |
| :--- | :--- |
| Advertising |  |
| Agency Charges |  |
| Bank Charges |  |
| Batteries - Pager, Flashlight |  |
| Business Cards |  |
| Clerical |  |
| Client Gifts |  |
| Commission |  |
| Courier Service |  |
| Customer Refreshments |  |
| Entertainment, Tickets |  |
| Film/Processing |  |
| Flashlight |  |
| Flowers/Cards |  |
| Food \& Beverages |  |
| Gasoline, Customer's Vehicle |  |
| Offile Expense |  |
| Postage |  |
| Printing |  |
| Promotional Items |  |
| Referrals |  |
| Repairs |  |
| Sales Assistants |  |
| Sales Inducements |  |
| Signs, Flags, Banners |  |
| Stationery |  |
| Support Shoes \& Hosiery |  |
| Team Sales Incentives |  |
| Tips - Lot Porters \& Detailer |  |
| Tools |  |
| Travel - Overnight |  |
| Uniforms - Dealer Required |  |
| Washes/Waxes, Customer |  |
| Other |  |
| Other |  |
| Total |  |

ID\#
The purpose of this worksheet is to help you organize your tax deductible business expenses. In order for an expense to be deductible, it must be considered an "ordinary and necessary" expense. You may include other applicable expenses. Do not include expenses for which you have been reimbursed, expect to be reimbursed, or are reimbursable.


See Vehicle, Travel \& Entertainment Worksheet


## Other Information

| Cellular Pho |
| :--- |
| Long Distan |
| Pay Phone |
| Other |
| Total |
| rmation |

Bret Hudzietz
Hudzietz Income Tax

